

Learning Today, Leading Tomorrow

 Tel: 020 8556 0103 Fax: 020 8558 8293

 Email: school@downsellprimary.waltham.sch.uk

 Web: http://www.downsellprimary.org

**Headteacher: Deena Chetty** 

**Business Manager: Marina Kaloki** 

134 – 136 Downsell Road, Levton. E15 2BS

Friday 18th September 2020

Dear Parent/Carer,

As a school we are fortunate that no child or adult has tested positive for coronavirus. We need to ensure the safety and well being of everyone and from Monday we will be changing the protocol for morning routines when children come to school.

To ensure everyone's safety we would like to ask you to **drop off your child at the gate without entering the school grounds.** There will be members of staff who will be guiding children into their classrooms. This applies to children from Reception to Year 6, Nursery children and parents can continue to enter the premises through the Nursery gate as before. At present, mornings will be for drop off only, if you need to speak to the school office, please come after 9:30.

The afternoon routine will stay the same for now, we would just like to remind you to adhere to social distancing rules and to leave the school premises as soon as you collect your child. Please do not stay in the playground unnecessarily.

We are taking these measures because it is our duty to safeguard everyone on the school grounds, children, parents and the members of staff. It is important that we take all the precautions we can to ensure that we all stay safe and healthy.

I look forward to seeing you at the school gate.

Your Sincerely,

Mr Chetty Headteacher

